



Hartman Business Card Order

Full Name: _____

Title: _____

Address: _____

Street Address _____ *Unit #* _____

City _____ *State* _____ *ZIP Code* _____

Main Phone: _____ Direct Phone: _____

Cell Phone: _____ Fax: _____

Email: _____

Card Quantity:

Unless approval for a different quantity from manager, the following is ordered:

If you are an Executive, Property Manager, Property Administrator and Leasing Agent – Qty. 500

If you are an External Wholesaler - Qty.1000

All others – Qty. 250

Information and Reordering:

For each order of business cards this form must be filled out to ensure the correct information.

If the card is printed and matches this form and has incorrect information, you will be responsible for the printing charges of reprinting cards with the correct information and the charges will be billed back to you.

Prior Printing Review:

A proof for each business card order will be sent to you prior to printing to ensure that the information on the card is correct. Please review the proof to ensure no errors before printing.

I agree that all information on this card is correct.

Signature: _____